



No. Dean/VCG/ SCSP-TSP/Quotation/2019-20/1638

Date: 22-10-2019

QUOTATION

Sub: Quotation for inviting lowest rate for conducting Academic and Administrative Training programme for Two days to Teaching and Non-Teaching staff of Veterinary College, Gadag

As per the above cited subject, you are required to quote your rate for conducting Academic and Administrative programme for Two days for teaching and Non teaching staff of our faculty at Veterinary College, Gadag. The training should be for two working days in the month of December 2019. The quotation should be sent to the "Dean, Veterinary College, P.B. No. 74, Hombal Road, Gadag - 582101" on or before 13.11.2019. The envelope containing the quotation should be superscribed as "Quotation for conducting Academic and Administrative Training programme".

Sl No	Particulars	Duration	Amount
1	To impart training programme on Academic and Administrative rules and regulation, KCSR rules and regulations, office decorum, importance of service register, maintenance of stock books, cash book, DBR, issue register, Tender notification, Auction procedure, AC bill, DC bill, issue of note, memo, women safety, women harassment etc.	Two working days	

The training programme will be organized under Government of Karnataka sponsored SCSP/TP GRANT 2019-20 and training expenditure shall be debatable under sub head Training programme under ABAC No.2200 DAC 765(SCSP) and ABAC No.3220 DAC 765(TSP).


Dean

Veterinary college, Gadag
DEAN (VCG)
Veterinary College
Gadag-582 101.

- Note: 1. Quotation received after last date and without having description and terms and condition shall not be accepted.
2. Subscribe our reference number, with the last date for receiving the quotation on the envelope.
3. Quote your GST, PAN number and office address.

Copy to,

1. Assistant Comptroller, Veterinary college , Gadag
2. University website www.kvafsu.edu.in