



**KARNATAKA VETERINARY, ANIMAL AND
FISHERIES SCIENCES UNIVERSITY,
NANDINAGAR, BIDAR.**

**APPLICATION FORM FOR RECRUITMENT OF OFFICERS POSTS
(Registrar/ Director of Research / Director of Instruction (PGS) / Director of Extension/
Dean(s) of Colleges**

Note:

- a) Download the application form
- b) Fill the application form using Font Times New Roman 12
- c) Do not change the format
- d) No. of rows can be increased where ever needed

Self Attested Photo

Name _____

Post applied for _____

Advertisement No. & Date _____

DD No., Date & Name of the Bank _____

General:

1. The eligibility as well as suitability of a candidate shall be considered based on the information supplied by him in his application.
2. All the items as mentioned in the application shall be supported by the relevant and authorized documents. Only such documents/records will be taken into consideration for award of marks.
3. Prescribed certificates should be obtained from competent authority on or before the last date of submission of application. In case of Centre of Excellence/Infrastructure created, certificate issued by the Vice-Chancellor in case of Universities/Directors in case of National Institutes only will be considered.
4. Any additional documents/certificates/record given after the last date for submission of filled-in application will not be considered for award of marks.
5. If a candidate has submitted more than one application prescribed for the same post before the last date, the latest application will be considered as valid for the purpose of recruitment.
6. Interviews will be conducted by the Selection Committee duly constituted as per the statutes of the University and the marks for SI. No.8 to 20 as well as for performance in interviews will, be awarded by the Selection Committee and the decision of the Selection Committee shall be final.
7. Candidates applying for the post of (Deans) of Veterinary College(s) shall have basic Veterinary Qualification i.e. B.V.Sc or B.V.Sc & A.H. They should compulsorily have registered with the Veterinary Council of India (VCI) or State Veterinary Council (SVC) and should possess a valid registration certificate.

APPLICATION FORM

1. Name of the Officer Post applied													
2. Name of the candidate in full (in capital letters as appearing in your degree certificate.)													
3. Address (to which all communication to be sent) Telephone No. with STD code/Mobile No., E-mail:													
4. Are you an Indian Citizen?	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Yes</td> <td style="padding: 5px;">No</td> </tr> </table>	Yes	No										
Yes	No												
5. a) Sex	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Male</td> <td style="padding: 5px;">Female</td> </tr> </table>	Male	Female										
Male	Female												
b) Date of Birth (to be supported by a copy of the valid certificate/SSLC Marks card)	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <th style="padding: 5px;">Day</th> <th style="padding: 5px;">Month</th> <th colspan="4" style="padding: 5px;">Year</th> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>	Day	Month	Year									
Day	Month	Year											
6. Place of Birth and District/State to which it belongs													
7. Do you belong to Scheduled Caste/ Scheduled Tribe/ Backward Class [Cat-I, II (A) , II (B), III (A) & III (B)? If yes, please indicate the category and enclose a certificate in the prescribed format from the competent authority.													

08 Academic Qualifications: Particulars of examination passed or Degree/PG Degree obtained including post graduate training, if any (starting from first degree, to be supported by copies of certificates).

	Examination/ Degree Passed	Marks Obtained (%)/ OGPA	University	Year of Completion
Bachelor's				
Master's				
Doctoral				
Others like M.Phil.				

Field of specialization

Masters: _____ -

Doctoral _____

Is Ph.D obtained (Tick the appropriate one)

- 1) With Course Work of any Veterinary/ Agricultural University / by any other University with 4+2+3 system -
- 2) From Traditional University (3+2+3 system) with course work and Ph.Ds from foreign Universities without course work
- 3) As an external student by research alone in any University

Note: The candidate shall furnish an attested copy of the certificate of equivalent percentage of marks in the case of award of marks other than 10 point scale.

PG Diploma / Post Doctoral/M.Phil

PG diploma not less than 10 months duration.	
Post Doctoral	
M.Phil	

Note: To be supported by duly attested copy of marks card/ transcript issued by competent authorities.

09. Academic or Administrative Experience in Teaching / Research / Extension / Corporate activities (in the cadre of Professor and above).

Year of Service in the Professor and above cadre (From the date of Joining to the Professor cadre)	Cadre of Professor		Cadre of Professor as Head of the Department/ Scheme Head/ ADR/ Extension Coordinator / Head of Division		Cadre of Officer (R/ DR/ DE/ DI(PGS)/ Dean Regular/ Independent/ Additional/ In-charge basis)	
	From	To	From	To	From	To
1 st Year						
2 nd Year						
3 rd Year						
4 th Year						
5 th Year						
6 th year						
7 th year						
8 th year						

9 th year						
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- Note:** a) For a given year the highest position held will be considered for allotment of marks i.e., the award of marks shall not be overlapped.
b) A person holding additional post under the same cadre will be assessed only for the basic post he is holding
c) To be supported by duly attested copies of documents issued by competent authorities.

10. Externally funded Projects (in the cadre of Professor and above).

Particulars of the project	No. of Projects as Principal Investigator	No. of Projects as Co-Investigator
a) Projects costing above Re 1 upto Rs 10 lakhs		
b) Projects costing above Rs10 lakhs upto Rs 20 lakhs		
c) Projects costing above Rs 20 lakhs		

- Note:** i) Furnish the details of the name of the project(s) duration of operation, funding agency, grant sanctioned on a separate sheet
ii) Valid certificate (s) obtained from the concerned controlling officer and duly countersigned by the concerned officers / Heads of the Directorates shall be submitted in support of their claims.

11. Exposure of conducting / organizing Symposia/Seminars/Summer Institute/ Winter Institute/Refresher course/ Workshop / Training Programmes / Krishimela/ Pashumela/ Kukkatamela/ Matsyamela / Animal Health campus / Fertility campus/Extension Field days/ Exhibitions/ National meets. (in the cadre of Professor and above).

Events	Mention the level (International/ National / University)	No. of events organized			No. of events Participated as resource person
		Leader/ Director	Assoc Leader/ Director	Co-Director	

Note: Furnish details on a separate sheet by enclosing certificate(s) issued from the competent authorities

12. Research / Extension Publications (in the cadre of Professor and above)

(Enclose separate sheet for list of publications as detailed below).

Particulars of Publication	Number of Publications	
	Name within 3 authors	Name above 3 authors
a) Full length papers published in refereed scientific journals as followed in ASRB i) International level ii) National level		
b) Research Notes/ Abstracts published in Journals / Seminars / Symposia / Conference		
c) Full length papers presented & published in Seminar /Symposia / Conference proceedings i) International level ii) National level iii) University level		
d) Short communications presented & published in Seminar /Symposia / Conference i) International level ii) National level iii) University level		
d) Books published		
e) Research Bulletins/ Extension Bulletins/ Chapters in Books published by Universities/ National Institutes / Govt. Departments / Standard Commercial Publishers / Training Manuals / Laboratory Manuals.		
f) Extension leaflets/ Folders/ Brouchers published by Universities / National Institutes/ Govt. Departments/ Standard Commercial Publishers.		
g) Popular articles published in leading Dailies/ Institutional/ Govt. Departmental Periodicals/ Radio talks / TV programmes / Phone-in programmes		

Note: a) All the publications mentioned above should have been published as on the last date prescribed for submission of filled-in application.

b) The first three authors in all the above cases will get full marks, while, the rest of the authors will get 50 per cent of the marks allotted to each item.

13. Out Station Service (other than A, B class cities) in the cadre of Professor and above

College/ Institutes	Place / Taluk / District	Mention whether C or Other Class city	From	To

Note: Enclose certificate issued from the competent authority for outstation service.

14. In-service Special Awards / Medals / Fellowships / Recognition for Professional excellence in the cadre of Professor and above (Teaching, Research and Extension field)

Name of the Awards / Medals / Recognitions	Whether International/ National/ State/University/ Professional Societies (except American Bibliography Award Non-Professional Awards)	Whether Individual award	Whether Team Award If yes or you the leader or associate member?

Note: To be supported by duly attested copies of documents issued by competent authorities.

15 Special Attainment in Teaching / Research / Extension (in the cadre of Professor and above)**List of special achievements**

- a) Centers of excellence and infrastructure created,
 - b) Executive Committee Member of national professional bodies,
 - c) Member, NAAS/INSA and Fellow of Academic Bodies,
 - d) Chairman of International Conference Session,
 - e) Members of Academic Council/Governing Body of other Universities/institutes,
 - f) QRT Member,
 - g) RAC Member,
 - h) Institute Management Committee/ Research Council/Extension Council of other Universities,
 - i) Editorial Board of National/International Journals,
 - j) Technology released included in Package of Practices,
 - k) Member of Accreditation Committee,
 - l) Task Force Member,
 - m) National Award Evaluation Committee,
 - n) Member of Deans Committee constituted by ICAR.
 - o) Guiding a student who gets Jawaharlal Nehru Award
 - p) Any other special achievements as related to above
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Year of Service in the Professor and above cadre (From the date of Joining to the Professor cadre)	Mention the special achievements attained from the above list	Remarks
1 st Year		
2 nd Year		
3 rd Year		
4 th Year		
5 th Year		
6 th Year		
7 th Year		
8 th Year		
9 th Year		

Note: To be supported by duly attested copy of documents issued by competent authorities.

16. International Exposure: Mention Experience of working in internationally important organization /laboratory with exposure of minimum of three months. (Do not mention an international exposure towards obtaining Masters or PhD. Degree and Post-Doctoral)

Country Visited	Period of Visit		Duration	Purpose of Visit
	From	To		

17 Languages Known

Read	Write	Speak	Examination Passed

Note: To be supported by duly attested copies of documents issued by competent authorities.

18. Reference (Furnish the name and addresses of three persons not related to you)

1)

2)

3)

19. Additional Remarks, if any:

20 a) Was there any criminal case against you in past ? If yes, give details.	<table border="1"><tr><td data-bbox="1101 928 1198 982">Yes</td><td data-bbox="1198 928 1295 982">No</td></tr></table>	Yes	No
Yes	No		
b) Is there any criminal case pending against you ? If yes, give details.	<table border="1"><tr><td data-bbox="1101 1066 1198 1121">Yes</td><td data-bbox="1198 1066 1295 1121">No</td></tr></table>	Yes	No
Yes	No		

Strike out whichever is not applicable in case of Yes / No answers.

I hereby declare that information furnished in this Application Form and the additional information furnished above are true to the best of my knowledge and belief. In case if the information are proved to be false, I shall undertake that may be punished in accordance with law.

Place:

Date:

Signature of the applicant

FORWARDAL CERTIFICATE FROM THE EMPLOYER

(Applicable to those candidates other than the Employees of KVAFSU, Bidar)

Certified that Smt./ Sri / Dr. _____
is working in this Department / Institution / Organization as _____
_____ w. e. f. _____ in the
scale of Rs. _____ He / She is at present drawing a basic
pay of Rs. _____ The DA and other allowance
amounting to Rs. _____ .

We have no objection in forwarding his / her application for a post in the KVAFSU, Bidar

The confidential report of the employee for the past five years are *satisfactory / not
satisfactory. The regular confidential reports will be mailed within 15 days.

* Strike out whichever is not applicable.

Date:

Place:

Signature and Designation with seal

FORWARDAL CERTIFICATE FROM THE EMPLOYER

(Applicable to candidates Employed in KVAFSU, Bidar)

Certified that Smt. / Sri / Dr. _____
is working in this Office / College / Research station / Unit as _____
_____ w. e. f. _____
in the scale of Rs. _____ He / She is at present
drawing a basic pay of Rs. _____ .

Date:

Place:

Signature and Designation with seal

Information for the candidate applying for Officers post in the KVAFSU, Bidar

1. The in service / outside employee candidates should submit their applications through their controlling Officer / employer. They should also ensure that the applications should reach the University on or before the last date prescribed. If any delay in sending the application through proper channel is anticipated, an advance copy of the application should be sent within the last date prescribed. Further, they should ensure that their confidential reports of proceeding five years (from the year of this application) shall reach the University from their employer as indicated in the forwardal certificate.
2. The University reserves the right of filling up of all or any of the posts advertised.
3. Applicants are required to submit the attested copies of the marks cards of different examinations and copies of the certificates furnishing the service particulars along with the application. Candidate with Marks cards of degree (UG / PG)) other than 10 point scale should compulsorily submit the certificate of equivalent percentage issued by the concerned authority of the University.
4. The interview / selection of the candidates is as per the University rules and is subject to fulfillment of qualifications and eligibility conditions prescribed by the University in accordance with the Act / Statue / Govt. orders and as amended from time to time.
5. The score card prescribed for the officer post is as notified by the University.
6. Applicants called for interview are required to appear before the Selection Committee at their own cost with all original certificates / documents.
7. The term of office shall be for a period of 4 years.
8. The selected candidates will be on probation for one year from the date of joining.
9. The allowances for the officer posts shall be as per the University rules and as amended from time to time.
10. Conditions of service in the University shall be as prescribed under the statutes of the University.
11. Any pressure brought on the Members of the Selection Committee or the Members of the Board of Management by a candidate will disqualify the candidate for the post.
